

Name of meeting: Annual Council

Date: 22 May 2019

Title of report: Dates of Council Meetings – 2019 to 2020 Municipal Year

Purpose of report:

To determine dates and times for meetings of Council for the 2019-2020 municipal year

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports)?	No
The Decision - Is it eligible for "call in" by Scrutiny?	No
Signed off by Director & name	Rachel Spencer-Henshall 13/5/19
Is it also signed off by the Service Director for Financial Management, IT, Risk and Performance?	N/A
Is it also signed off by the Service Director - Legal Governance and Commissioning	Yes, Julie Muscroft
Cabinet Member portfolio	Not applicable

Electoral wards affected: Not applicable

Ward councillors consulted: Not applicable

Public or Private Status: Public

1. Summary

Council Procedure Rule 2 (1) advises that the dates of ordinary Council Meetings in each Municipal Year will be determined by the Council following recommendations made by the Corporate Governance and Audit Committee.

Council Procedure Rule 5(1) states that there shall be two types of Ordinary meeting of the Council, one which focuses on Holding the Executive to Account, and the other for Key Discussions. No less than four ordinary meetings must be designated as Holding the Executive to Account.

The following dates/times are proposed, all meetings to be held in Huddersfield Town Hall at 5.30pm.

The meeting of Annual Council, scheduled for 20 May 2020, will commence (with a civic ceremony) at 12.30pm.

Date	Council Meeting
2019	
Wednesday 17 th July	Holding Executive to Account
Wednesday 18 th September	Key Discussion
Wednesday 16 th October	Holding Executive to Account
Wednesday 13 th November	Key Discussion
Wednesday 11 th December	Holding Executive to Account
2020	
Wednesday 15 th January	Key Discussion
Wednesday 12 th February	Budget Council
Wednesday 18 th March	Holding Executive to Account
Wednesday 20 th May	Annual Council

2. Information required to take a decision

Not applicable

3. Implications for the Council

3.1 Early Intervention and Prevention (EIP)

Not applicable

3.2 Economic Resilience (ER)

Not applicable

3.3 Improving Outcomes for Children

Not applicable

3.4 Reducing demand of services

Not applicable

4. Consultees

- Engagement with Leading Members
- Corporate Governance and Audit Committee – 26 April 2019 (The Committee recommended that the proposed dates be approved).

5. Next steps

That, subject to approval, the dates be confirmed for 2019/2020.

6. Officer recommendations and reasons

That the schedule of Council meetings for the 2019-2020 municipal year be approved.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer

Andrea Woodside, Governance Officer

9. Background Papers and History of Decisions

Not applicable.

10. Assistant Director responsible

Julie Muscroft, Service Director - Legal, Governance and Commissioning